

MATA SUNDRI KHALSA GIRLS COLLEGE

NISSING (Karnal) - 132024

Sikh Minority Institution

Affiliated to Kurukshetra University Kurukshetra

(Under the Managment of Haryana Sikh Gurdwara Management Committee)

Application form for the Post of Principal

Application No.:.....

(To be filled by the office)

Photograph

NOTES:-

1. The last date of receipt of application.....
2. Application form and attached form should be properly filled in.
3. Attested copies of all certificates/testimonials should be attached. Original will have to be produced at the time of interview.
4. Persons in employment should send their application through their employer.
5. A copy of application form should also be send to the dean of Colleges, Kurukshetra University, Kurukshetra.
6. Application received after the due date or found incomplete may no tbe considered.

1. Post applied for:.....

2. Name in Full(Block Letters):.....

3. Present Postal Address:.....

4. Permanent Postal Address:.....

5. Fathers' Name:.....

6. Mobile No.....E-Mail ID:.....

7. Whether belongs to General/S.C./B.C.:.....

8. Religion:.....

9. Marital Status:.....

10. Date of Birth:.....

11. If you are employed,your present designation:.....

12. Have you ever been prosecuted, kept under detention, fined, or convicted by a Court of Law for any offense? Have you been debarred or disqualified by any University or Public Service Commission from appearing in its examinations/selections? Is any case pending against you in any Court of Law at the time of filling up this application form? If yes, please provide full particulars of the case, detention, fine, conviction, sentence, etc.

13. Educational Qualification

Exam Passed	Univ. Board	Roll No.	Year of Passing	Division	Max. Marks	Marks Obtained with %age	Subjects	Distinction If any
Matric								
10+2								
B.A./B.Sc /B.Com.								
M.A./M.Sc /M.Com.								
M.Phil								
Ph.D.								
UGC/CSIR NET/JRF								
Any other Exam								

14. Topic of M.Phil Dissertation:.....

15. a) Topic of research for Ph.D.:.....

b) Field of specialization:.....

c) List of Publications:.....

Publication	Ind. / Jointly	A Published	B In Press	C Accepted for Publ.	D Commun. For Publ.	E In Preparation
Books						
Papers						
Abstract						
Patents						

- Attach a list of publication in respect of each category mentioned above.

16.

Name of the College/ organization	Designation of the post/held	Duration of appointment from to	Appointed through Regular selection Committee or College Board	Basic Pay allowance separately	Reasons for Leaving

17. Basic Pay acceptable:.....
18. Total Experience:
Under Graduate Classes
Post Graduate Classes:.....
19. Period required for joining the post if selected:.....
20. List below the certificates and testimonials(attested copies)attached.
- | | |
|--------|---------|
| 1..... | 8..... |
| 2..... | 9..... |
| 3..... | 10..... |
| 4..... | 11..... |
| 5..... | 12..... |
| 6..... | 13..... |
| 7..... | 14..... |

I certify that the foregoing information is correct and complete to the best of my knowledge and belief, I am not aware of any circumstances which may impair my fitness for employment.

Place:

Date:.....

Signature of Candidate

CERTIFICATE FROM THE EMPLOYER, IF ANY

The application of Sh./Smt. who is at present working as in Department/Organization for the post of..... in is forwarded and Recommended for the consideration.

In case he/she is selected for employment in the

he/she will be relieved from this present position on Notice.

Place:.....

Date:

Signature of the Head of the office/organization
(Seal of Office)

Assessment of Teaching Experience and Managerial Skills

[illegible]

PART-C**Research Performance based on API Scores and Quality Publications**

	Research Performance	Maximum Marks	Marks Claimed	Marks Given
(1)	Consolidated API points from category III upto 110 points, no marks will be assigned. 0.3 mark for each one research score above 110 points.			

Category III: Research and academic contributions

Brief Explanation: Based on the teacher's self assessment, API scores are proposed for research and academic contributions. Minimum API score required from this Category is different for different levels of promotion. The self assessment score will be based on verifiable criteria and will be finalized by the screening /selection committee.

Sr. No.	APIs	Faculties of Arts & Language / Social Science / Life Sciences / Sciences/ Education / Comm. & Mgt.	Max. Points for university and college teacher position			
			API Score	Nos.	Self Appraisal score +	Verified API Score #
III - A	Research papers* Published in	Refereed Journals with impact factor 5 and above				
		Refereed journal with impact factor between 2 and 5				
		Refereed journal with impact factor between 1 and 2				
		Refereed and Indexed Journals				
		Refereed Journals, (Fine arts : Participation in international exhibition /workshop with one's own work-15 points each)				
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers. (Fine arts : Participation in international exhibition /workshop with one's own work-10 points each; state level -5 points each)				
		Conference proceedings as full papers, etc. (Abstracts not to be included)				
		Total				
III- B	Research Publications* (books, Chapters in books, other than referred journal articles)	Text or Reference Books published by international Publishers with an established peer review system with ISBN.	50/Sole author (book) and 10 each chapter in an edited book			
		Subject Books by National level publishers /state and Central govt. Publications with ISBN/ISSN numbers. (Fine Arts: Solo exhibition of one's own work-25 points each)	25/Sole author (book) and 5 each chapter in an edited book			

Sr. No.	APIs	Faculties of Arts & Language/Social Science /Life Sciences /Sciences/ Education / Comm. & Mgt.	Max. Points for university and college teacher position			
			API Score	Nos.	Self Appraisal score +	Verified API Score #
		Subject books by other local publishers with ISBN/ISSN numbers	15/ sole author (book) and 3 each chapter in an edited book			
		Chapter contributed to edited knowledge based volumes published by international Publishers with ISBN	10/ chapter			
		Chapter in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories.	5 /Chapter			
	Total API Score (III B)					
III-C	Research Projects	Faculties of Arts & Language/Social Science /Life Sciences /Sciences/ Education / Comm. & Mgt.	API Score	Nos.	Self Appraisal score +	Verified API Score #
I	Sponsored projects carried out/ ongoing	(a) Major project (amount mobilized with grant above Rs. 5.00 lakhs)	20/Project			
		(b) Major projects (amounts mobilized with grants above Rs. 3.00 lakhs upto Rs. 5.00 lakhs)	15/ Project			
		(c) Minor projects (amounts mobilized with grants above Rs. 25000 upto Rs. 3.00 lakhs)	10 / Project			
(ii)	Consultancy Projects carried out/ ongoing	Amount mobilized with minimum of Rs. 2.00 lakhs	10 per every Rs. 2 lakhs			
		Amount mobilized between Rs. 10000/- and Rs. 2.00 lakhs	5 for each project			
(iii)	Completed projects quality Evaluation	Completed project report (Accepted by Funding Agency)	20/each major Project and 10/ Each minor Project			
(iv)	Projects Outcome /outputs	Major Policy document of Govt. Bodies at Central and State level	30/ each national level output; 50/ Each for international level			
	Total API Score (III C)					

III D Training Courses and conference/Seminar/Symposium/Workshop papers.

(i)	Refresher courses, Methodology workshop, training , teachers Learning Evaluation Technology Programmes, Soft skills development Programmes, Faculty Development Programmes (max,. 30 points)	Not less than two weeks duration. One week duration. Less than one week duration	20/ each 10/ each. 5/each				
(ii)	Papers in conferences / Seminars/Symposia/ workshops etc. **	Participation and presentation of research papers (oral/ poster) in International Level national Level Regional/ State Level Local-University/ College Level	10/ each 7.5/ each 5/ each 3/ each				
(iii)	Invited for conference /seminars/ workshop/ symposia to deliver lecturers/ Chair sessions	International Level National Level Regional/ State Level Local-University /College Level	10 /each 7.5 /each 5 /each 3 /each				
Total API Score (III D)							
G. Total API Score III A + III B+ III C + III D							

Date:

Signature

* The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher the First/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by the other authors. For examples, if the total score for a publication is 10 (say), then the First/ Principal author, the corresponding author, supervisor, co-supervisor and mentor would get 6 points each and the other authors would get 4 points each.

** API Score for III E(ii) will be claimed solely by the author who participated and presented the paper (oral/poster). However, if a paper presented in Conference /Seminar is published in the form of proceedings, the points would accrue for the publication (III) (a) and not under presentation III (e) (II).

Note: Date of publication of research paper will be 1st January in case journals published annually, 1st day of the half year in case of journals published half yearly, 1st day of the quarter in case of journals published quarterly, 1st day of the month in case of journals published monthly and likewise.